

## **Brown County Parks & Recreation**

### **Position Title: Coach**

#### **Position Description:**

A Parks and Recreation Coach will work under the direction of the Parks and Recreation Director and the Committee for the youth sport involved, and the established Volunteer policies and procedures. The overall function is to teach, encourage and support all children involved on your team.

#### **Duties/Responsibilities:**

The following are normal for this position:

- A commitment to remain in this coaching position for one season. If you find it impossible to continue, please give the Parks and Recreation Director as much advance notice as possible, preferably at least two weeks.
- Provide an appropriate number of practice sessions.
- Answer promptly all correspondence from the Parks & Recreation office, either in writing or by personal contact.
- Attend as many worker-training meetings as possible. Treat your leadership as a trust and uphold the high ideals of the Parks and Recreation program.
- Keep your participants informed of all activities, programs, etc.
- Encourage participation by all youth regardless of race, religion, color, sex, national origin, age or handicap.
- Maintain appropriate conduct befitting a person in a role model situation for youngsters.
- Retaining composure under pressure and handling conflict situations calmly is of the utmost importance.

As a Coach, you are supported by the professional staff of the Brown County Parks & Recreation Department and it's Board of Directors. You can expect the staff to:

- Keep you informed of all activities, programs and resources.
- Plan and conduct appropriate training for you.
- Encourage community support of the Parks and Recreation Department in Brown County.
- Act as a liaison person between you, as a coach, and other workers and the Park Board.
- Be available to help with specific problems you may encounter as a coach.